

Town of Norfolk
Norfolk Town Board Meeting
December 8, 2022

The Norfolk Town Board held its Monthly Meeting on Thursday, November 8, 2022 at 6:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Deputy Supervisor Richard Bump, Councilwoman Jean Gang, Councilman Donald Purvis and Councilman Paul Paige.

PLEDGE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the November 10, 2022, FINAL 2023 Budget Public Hearing were reviewed and approved as submitted with a motion by Deputy Supervisor Bump and Councilman Purvis. All in Favor – Carried

The minutes of the November 10, 2022, FINAL 2023 Budget Work Session were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

The minutes of the November 10, 2022, Town Board Meeting were reviewed and approved as submitted with a motion by Deputy Supervisor Bump and Councilman Paige. All in Favor – Carried

SUPERVISOR'S UPDATE

- Memorial Park Update – Supervisor Pernice noted that the drawing and estimate for the proposed bandshell was completed by Tisdell Associates (Aaron Jarvis – Engineer). \$100,000 estimated cost as drawn. Estimate does not include demolition of existing structure. There was discussion. Councilwoman Jean Gang agreed to work with

member(s) of the Norfolk Concert Series (Chris Paige, Brenda Paige) to see if additional grant \$ could be found.

- Remington Ave – Supervisor Pernice noted that the current survey overlaid onto the arial map (with right of ways shown) was completed by Tisdell Associates (Aaron Jarvis – Engineer). Supervisor Pernice will follow up with Aaron to begin work on defining the actual work that can be done to address the safety concerns.

REPORTS

*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilman Purvis and Deputy Supervisor Bump. All in Favor – Carried

- OIC Jose Colon noted that the state made changes in the new hire requirements that we must comply with going forward. It will mean an increase in cost to us. He is monitoring this, evaluating local impact and looking for alternatives.

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved with a motion by Deputy Supervisor Bump and Councilman Purvis. All in Favor - Carried

*Monthly Building Inspector Report: The monthly report of Building Inspector Timothy Wunder was reviewed approved with a motion by Deputy Supervisor Bump and Councilman Purvis. All in Favor - Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor - Carried

*Monthly Dog Control Report: The monthly report of Dog Control Officer Maurice LaRock was reviewed and approved as submitted with a motion by Deputy Supervisor Bump and Councilman Purvis. All in Favor - Carried

*Monthly Court Report: The monthly court report was reviewed and approved with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

*Verbal Highway Report: Highway Superintendent Peter Darabon noted the following:

- Emergency / back-up generator is now hooked up to run Highway Garage, Town Hall Building & Police Department in case of a power outage.
- Emergency / back-up generator is now up and running at the Knapps Station pump station.
- Obtaining quotes from Kinsley for service / maintenance of our KHOLER generators.
- Replaced shut off at 288 Marsh Rd.
- Replaced shut off at 8472 SH 56.
- Plow trucks will be getting inspected Monday morning.
- 2017 Int'l truck just back from being repaired at Stadium again. YTD \$6,100.00 spent on repairs on this maxforce engine.

EXECUTIVE SESSION

None

ACTION ITEMS

- * Decision to reappoint Lee Mittelstaedt to the Library Board was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried
- * Decision to reappoint Jeremy Willard to the Library Board was approved with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried
- * Town Clerk's Holiday Office Schedule was reviewed and approved with a motion by Councilman Purvis and Councilman Paige. All in Favor – Carried
- * Year End Town Board Meeting 12/29/2022 @ 10:00am was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor - Carried
- * Decision to discontinue giving any kind of credit for municipal sewer service when water service is temporarily shut off was approved with a motion by Supervisor Pernice and Deputy Supervisor Bump. All in Favor – Carried

* Decision to hire Dawn M. Snyder as Court Clerk to fill the vacancy left by the resignation of Michelle Oehler was approved with a motion by Supervisor Pernice and Deputy Supervisor Bump. All in Favor - Carried

* Local Law #3-2022 – 19 NYCRR Part 1203 Minimum Standards for Administration was approved with a motion by Deputy Supervisor Bump and Councilman Purvis. All in Favor - Carried

COUNCIL COMMENTS

Councilwoman Gang – none

Councilman Purvis – none

Deputy Supervisor Bump – none

Councilman Paige – commented that he looked at the mock up of the proposed new “Welcome to Norfolk” signs and liked them. Wanted to make sure that Norfolk was the most prominent part of the design.

APPROVAL OF BILLS

The December Abstract of Vouchers in the amount of \$84,728.60 along with vouchers for:

- CST Group (\$2,220.20)
- Usherwood Technology (\$114.70)
- William Dashnaw (\$350.00)
- Linstar (\$76.20)
- Grainger (\$102.36)
- Next Era Contracting (\$858.76)
- On-Site Testing (\$535.00)
- Town of Tupper Lake (\$1,300.00)

were reviewed and approved for payment with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

PUBLIC COMMENT

County Legislator John Burke noted that the county passed the budget. He also suggested that Representative Billy Jones may be a good resource to reach out to for funding opportunities.

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Richard Bump
Councilman – Donald Purvis
Councilwoman – Jean Gang
Councilman – Paul Paige

Dated: December 9, 2022

Jill M. Molnar – Norfolk Town Clerk